



Financial Statement - Auditor's Report Candidate - Form 4

Municipal Elections Act, 1996 (Section 88.25)

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY	MM	DD
2 0 1 8	0 7	2 7

 to

YYYY	MM	DD
2 0 1 8	1 0 12	2 2 31

- Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

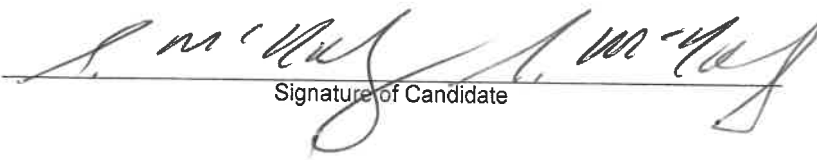
Box A: Name of Candidate and Office

Candidate's name as shown on the ballot	
Last Name or Single Name MCNALLY	Given Name(s) SHAWN
Office for which the candidate sought election MAYOR	Ward name or no. (if any)
Municipality TOWNSHIP OF RUSSELL	
Spending Limit - General \$ 17,955.85	Spending Limit - Parties and Other Expressions of Appreciation \$ 1795.59

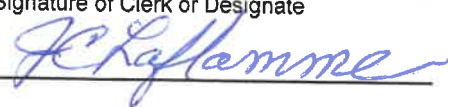
I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, SHAWN MCNALLY, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.


Signature of Candidate

2019/03/26
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) <u>2019/03/26</u>	Time Filed <u>9:37am</u>	Initial of Candidate or Agent (if filed in person) <u>SM</u>	Signature of Clerk or Designate 
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Box C: Statement of Campaign Income and Expenses**LOAN**Name of bank or recognized lending institution ROYAL BANK OF CANADAAmount borrowed \$ 0**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	<u>13,840.00</u>
Revenue from items \$25 or less	+ \$	<u></u>
Sign deposit refund	+ \$	<u></u>
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	<u></u>
Interest earned by campaign bank account	+ \$	<u></u>
Other (provide full details)		
1. _____	+ \$	<u></u>
2. _____	+ \$	<u></u>
3. _____	+ \$	<u></u>
4. _____	+ \$	<u></u>
5. _____	+ \$	<u></u>
Total Campaign Income (Do not include loan)	= \$	<u>13,840.00 c1</u>

EXPENSES (Note: include the value of contributions of goods and services)**Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1)	+ \$	<u></u>
Advertising	+ \$	<u>300.00</u>
Brochures/flyers	+ \$	<u>4,595.60</u>
Signs (including sign deposit)	+ \$	<u>5,005.90</u>
Meetings hosted	+ \$	<u></u>
Office expenses incurred until voting day	+ \$	<u></u>
Phone and/or internet expenses incurred until voting day	+ \$	<u></u>
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	<u></u>
Bank charges incurred until voting day	+ \$	<u>18.97</u>
Interest charged on loan until voting day	+ \$	<u></u>
Other (provide full details)		
1. Translation	+ \$	<u>222.41</u>
2. Website	+ \$	<u>66.95</u>
3. Campaign promowear	+ \$	<u>213.99</u>
4. Event	+ \$	<u>40.00</u>
5. tools, hardware and wood for signs	+ \$	<u>711.88</u>
Total Expenses subject to general spending limit	= \$	<u>11,175.70 c2</u>

EXPENSES**Expenses subject to spending limit for parties and other expressions of appreciation**

1. election night party	+ \$	<u>959.02</u>
2. wine and cheese	+ \$	<u>535.27</u>
3. beer store card	+ \$	<u>50.00</u>
4. volunteer breakfast	+ \$	<u>61.92</u>
5. _____	+ \$	<u></u>
Total Expenses subject to spending limit for parties and other expressions of appreciation	= \$	<u>1,606.21 c3</u>

Expenses not subject to spending limits

Accounting and audit	+ \$	1,130.00	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$		
Office expenses incurred after voting day	+ \$		
Phone and/or internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$	12.00	
Interest charged on loan after voting day	+ \$		
Expenses related to recount	+ \$		
Expenses related to controverted election	+ \$		
Expenses related to compliance audit	+ \$		
Expenses related to candidate's disability (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
Other (provide full details)			
1. _____	+ \$		
2. _____	+ \$		
3. _____	+ \$		
4. _____	+ \$		
5. _____	+ \$		
Total Expenses not subject to spending limits	= \$	1,142.00	C4

Total Campaign Expenses (C2 + C3 + C4) = \$ 13,923.91 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$	-83.91	D1
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	- \$		D2
Total (D1 – D2)	= \$	-83.91	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign	= \$	-83.91	D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 - Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	_____
Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+ \$	_____
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	<u>340.00</u>
Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	<u>13,500</u>
Less: Contributions returned or payable to the contributor	- \$	_____
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$	_____
Total Amount of Contributions (record under Income in Box C)	= \$	<u>13,840</u> 1A

Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
KATHY DREVNIOK	BOX 454 RUSSELL, ON K4R1E3	2018/08/13	500.00	
MICHAEL VAN DUSEN	BOX 340 RUSSELL, ON K4R1E1	2018/08/16	1,000.00	
DENNIS DREVNIOK	BOX 278 RUSSELL, ON	2018/08/20	500.00	
MICHEL SEGUIN	781B NOTRE DAME EMBRUN, ON KOA1W1	2018/08/20	800.00	
MARGARET TAPP	180 MACLAREN ST OTTAWA, ON K2P0L3	2018/08/22	1,000.00	
BRIAN KARAM	SUITE 1110 180 MACLAREN ST OTTAWA, ON K2P0L3	2018/08/22	1,000.00	
BRUCE NICOL	233 METCALFE ST OTTAWA, ON K2P2C2	2018/08/29	500.00	
JOHN CORVINELLI	24 DRENTEX RD RUSSELL, ON K4R1A7	2018/09/06	1,000.00	
ROGER OUSELEY	461 CLOVERDALE RD OTTAWA, ON KIM0Y5	2018/08/22	400.00	

Table 2: Contributions in goods or services from individuals other than candidate or spouse
 (Note: must also be recorded as Expenses in Box C)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$

Additional information is listed on separate supplementary attachment

Total

Total for Part II - Contributions exceeding \$100 per contributor
 (Add totals from Table 1 and Table 2 and record the total in Part 1 - Summary of Contributions)

\$ 13,500^{1B}

Part III – Contributions from candidate or spouse

Table 3: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$

Additional information is listed on separate supplementary attachment

Total

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold

\$ _____ 2A
X _____ 2B

Total Part I (2A X 2B) (include in Part 1 of Schedule 1)

= \$ _____

Part II – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Part II (include in Part 1 of Schedule 1)

= \$ _____

Part III – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Part III (include under Income in Box C)

= \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____
6. _____ + \$ _____
7. _____ + \$ _____
8. _____ + \$ _____

Total Part IV Expenses (include under Expenses in Box C)

= \$ _____

Auditor's Report*Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CA, CPA

Municipality

OTTAWA, ON

Date (yyyy/mm/dd)

2019/03/24

Contact Information

Last Name or Single Name

DEEP

Given Name(s)

BRUCE

Licence Number

1-16881

Address

Suite/Unit No.

200

Street No.

205

Street Name

Catherine Street

Municipality

OTTAWA

Province

ON

Postal Code

K1G 3M1

Telephone No. (including area code)

(613) 562-2010 x230

Email Address

bdeep@ohcd.ca

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

INDEPENDENT AUDITOR'S REPORT

To Shawn McNally and the Township of Russell,

Qualified Opinion

We have audited the schedule of Campaign Income and Expenses (the "schedule") of Shawn McNally (the "Candidate"), for the period from July 27, 2018 to December 31, 2018, and notes including a summary of significant accounting policies and other explanatory information (Hereinafter referred to as the "schedule").

In our opinion, except for the possible effects of the matter described in the "Basis for Qualified Opinion" section of our auditors' report, the accompanying schedule for the period from July 27, 2018 to December 31, 2018 is prepared, in all material respects, in accordance with the financial reporting provisions of section 88 of the Municipal Elections Act, 1996 (the "Act").

Basis for Qualified Opinion

The Candidate derives revenues from campaign contributions, the completeness of which is not susceptible to satisfactory audit verification. Accounting, verification of these contributions was limited to the amounts recorded in the records provided by the Candidate. Therefore, we were not able to determine whether any adjustments might be necessary to campaign contributions and calculation of surplus or deficit for the period ending December 31, 2018.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the schedule" section of our auditor's report.

We are independent of the Candidate in accordance with the ethical requirements that are relevant to our audit of the schedule in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Financial Reporting Framework

We draw attention to Note 1 to the schedule, which describes the applicable financial reporting framework. The schedule is prepared to assist the Candidate to comply with the reporting provisions of the Municipal Elections Act, 1996. Our opinion is not modified in respect of this matter.

Other Matter - Restriction on Use

Our report is intended solely for the Candidate and the Township of Russell and should not be used by any parties other than the Candidate and the Township of Russell.

Other Information

The Candidate is responsible for the other information. Other information comprises:

- the information, other than the schedule and the auditors' report thereon, included in the Financial Statement – Auditor's Report Candidate – Form 4.

Our opinion on the schedule does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the schedule, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the schedule or our knowledge obtained in the audit and remain alert for indications that the other information appears to be materially misstated.

We obtained the information, other than the schedule and the auditors' report thereon, included in the Financial Statement – Auditor's Report Candidate – Form 4 as at the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report. We have nothing to report in this regard.

Responsibilities of the Candidate

The Candidate is responsible for the preparation of the schedule in accordance with the financial reporting provisions of section 88 of the Municipal Elections Act, 1996; this includes determining that the applicable financial reporting framework is an acceptable basis for the preparation of the schedule in the circumstances, and for such internal control as the Candidate determines is necessary to enable the preparation of a schedule that is free from material misstatement, whether due to fraud or error.

In preparing the schedule, the Candidate is responsible for assessing the Candidate's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Schedule

Our objectives are to obtain reasonable assurance about whether the schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the schedule.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.



We also:

- Identify and assess the risks of material misstatement of the schedule, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Candidate's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Candidate's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the schedule or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Candidate to cease to continue as a going concern.

OHC D LLP.

OUSELEY HANVEY CLIPSHAM DEEP LLP
Licensed Public Accountants
Ottawa, ON
March 24, 2019



CAMPAIGN INCOME AND EXPENSES OF SHAWN MCNALLY

Schedule of Campaign Income and Expenses

For the period from July 27, 2018 to December 31, 2018

	Actual
Income:	
Contributions to candidate	\$ 13,840
Expenses subject to spending limits:	
Advertising	300
Brochures/flyers	4,596
Signs	5,006
Bank charges	19
Translation	222
Website	67
Campaign promowear	214
Event tickets	40
Tools and hardware for signs	712
Parties and other expressions of appreciation	1,606
	12,782
Expenses not subject to spending limits:	
Accounting and audit	1,130
Bank charges	12
	1,142
	13,924
Deficiency of income over expenses	\$ (84)

CAMPAIGN INCOME AND EXPENSES OF SHAWN MCNALLY

Notes to the Schedule

For the period from July 27, 2018 to December 31, 2018

1. Basis of accounting:

This schedule is prepared in accordance with the financial reporting provisions of section 88 of the Municipal Elections Act, 1996.

2. Significant accounting policies:

Contributions to candidate:

Contributions to candidate are in accordance with sections 88.8 to 88.18 of the Municipal Elections Act, 1996 and were incurred during the election campaign. Contributions include amounts received during the period from July 27, 2018 to December 31, 2018 from residents of Ontario.

Expenses:

Expenses are eligible under sections 88.19 to 88.32 of the Municipal Elections Act, 1996 if they are directly related to the campaign. Expenses include the costs incurred from July 27, 2018 to December 31, 2018, for goods or services by the Candidate for use in his election campaign. Expenses include goods or services that were contributed by other parties and are valued at their fair value.